

PARMA AUXILIARY POLICE Annual Report – 2008

The members of the Parma Auxiliary Police Unit donated 11,365 hours of their time to the department in 2008. This is a 13.4% increase from 2007. From our city budget, we spent approximately \$2.17 per man-hour donated to the unit. Depending on the database used, the total value of these hours to the city is between \$221,731 and \$284,125.

We started 2008 with 38 officers and ended the year with 40 officers. We had 19 Auxiliary Officers join or leave the unit during the course of the year. It is our goal to recruit and keep 50 Auxiliary Officers.

Some of our accomplishments from 2008:

Auxiliary Police Officers provided traffic control and security coverage for all the Presidential candidates and their representatives who visited Parma in 2008.

We were called in for 10 Emergency Call Outs for a total of 332 man-hours. These details covered a range of issues from SWAT response, guarding fire scenes, responding to wires down due to bad weather, flooding that closed roads to name a few. Some of these call outs occur in the middle of the night, or last over many hours. Our text paging system has been an invaluable tool in responding to and filling the Emergency Call Outs.

Our Child ID Clinics have become one of our most popular community events. We issued hundreds of Child ID cards to parents in 2008. With our digital ID card system we can produce an ID card in under 5 minutes. This program has been so popular that we were invited to conduct 2 Child ID Clinics at the Quicken Loans Arena during two Lake Erie Monsters hockey games. We feel we have the best Child ID system in the area.

Auxiliary Officers patrolled each and every street in the city for two functions this year. We conducted our annual street light/sign detail to location malfunctioning street lights and missing street signs. In November 2008, we issued warning notices to residents concerning the winter parking ban. This helps to remind residents that the ban is now in effect without issuing them a citation.

Ten Auxiliary Officers were on foot and cruiser patrol for Halloween to ensure a safe night for trick or treaters.

Our Special Response Team (SRT) continued their search and rescue training. We can assist the Uniform Patrol in locating a lost person in all types of terrain.

We supported the Sobriety Checkpoints held by the department in 2008. Auxiliary Officers make up about half the man power for each check point, allowing grants to pay for almost all the overtime required to run this detail.

The Parma Radio Communications Working Group (RCWG) was able to purchase new radios for the Auxiliary Police Unit. This will allow our unit to be on the same P25 compliant platform as the rest of the police dept.

In 2008 we struggled to provide training for our Auxiliary Officers. Due to a lack of supplies and/or training officers a 90 day training program is taking well over 8 months to complete. For this reason, we implemented a "hiring freeze" in September 2008. I do not believe that it is in our best interests to add more Auxiliary Officers if we can not properly train them in a timely manner. It is our hope to be caught up with our training program in the first quarter of 2009.

We had many challenges and successes in 2008. It is through the dedication of our volunteer Auxiliary Officers that we can turn our challenges into successes. We shall always strive to do better. If you are not trying to improve yourself, you will only fall behind. We want to be recognized as one of the finest Auxiliary Police Units in the State of Ohio.

Parma Auxiliary Police Hours Worked

The Auxiliary Police Unit uses hours to measure our work load. With our database we can track this data. Each Auxiliary Officer must turn in a Monthly Activity Report (MAR) to track their turnouts. The unit summary can be found on page 6, and the individual summary can be found on page 7. Records for individual Auxiliary Officers can be found in appendix A.

The members of the Parma Auxiliary Police Unit continue to donate a great deal of their time, working a variety of details. A summary of hours worked follows.

Year	Total Hours
1996	8,807
1997	11,042
1998	13,018
1999	12,251
2000	10,917
2001	10,922
2002	9,813
2003	10,716
2004	11,179
2005	12,236
2006	10,806
2007	10,025
2008	11,365

**Parma Auxiliary Police
Types of Details Worked – 2008**

Administrative	Duties associated with running the unit, paperwork, phone calls, etc.
Church Details	Sunday church traffic details, church carnival, PSR classes
Cruiser Riding	Riding on patrol with Regular Officers, court time
Emergency Callout	Auxiliary Officers called in by the U.P. for urgent coverage (i.e. storms, fires, power outages, SWAT, etc.)
Meetings	Staff, General and Committee meetings
Parades	Memorial Day, Independence Day, etc.
Shooting	Annual firearms qualification, basic recruit training, practice sessions
Training	In-service and outside training classes
Riot Squad	Special Response Team (SRT) training and deployments
Rec. & Service Departments	Security or traffic control for various events (i.e. fireworks, Schaaf Community Center, etc.)
City Council	Special attention details at the request of City Council
PPD Special Attention	Details that assist the U.P. (i.e. winter parking ban warnings, special traffic details, etc.)
School Athletics	Parma City Schools athletic events, security
School events	Open Houses, PTA meetings, concerts, traffic and security
Recruiting	Time spent recruiting new Auxiliary Officers
Others	Funerals, etc.

**Parma Auxiliary Police
Hours Worked History**

	Year 2008		Year 2007		Year 2006		Year 2005	
	Hours	Percent	Hours	Percent	Hours	Percent	Hours	Percent
Administrative	2,544	22.4%	2,428	24.2%	2,509	23.2%	3,494	28.6%
Church Details	1,416	12.5%	1,161	11.6%	1,054	9.8%	1,394	11.4%
Cruiser Riding	1,288	11.3%	1,074	10.7%	1,067	9.9%	828	6.8%
Emergency Callouts	332	2.9%	251	2.5%	208	1.9%	389	3.2%
Meetings	590	5.2%	633	6.3%	795	7.4%	1,176	9.6%
Parades	248	2.2%	159	1.6%	326	3.0%	274	2.2%
Shooting	97	0.9%	114	1.1%	123	1.1%	191	1.6%
Training	1,122	9.9%	557	5.6%	954	8.8%	990	8.1%
Riot Squad	53	0.5%	59	0.6%	76	0.7%	26	0.2%
Rec. & Serv. Dept.	267	2.3%	129	1.3%	607	5.6%	927	7.6%
City Council	0	0.0%	0	0.0%	0	0.0%	20	0.2%
PPD Special Atten.	1,299	11.4%	1,085	10.8%	618	5.7%	250	2.0%
School Athletics	1,384	12.2%	1,315	13.1%	880	8.1%	1,061	8.7%
School Events	218	1.9%	361	3.6%	615	5.7%	630	5.1%
Recruiting	162	1.4%	223	2.2%	351	3.2%	*	---
Others	345	3.0%	476	4.7%	623	5.8%	586	4.8%
Total	11,365	100.0%	10,025	100.0%	10,806	100.0%	12,236	100.0%

* = recruiting hours not separated in previous years

**Parma Auxiliary Police
Unit Summary – Hours Worked - 2008**

Details	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	TOTALS
ADMINSTRATIVE	233.5	259	244	261	275	194	204.5	153	161	160	181	221	2545
CHURCH DETAILS	115	84	114	119	92	86.3	102	246	120	94.5	99	145	1416
CRUISER RIDING	52	110	128	153	167	157	106	110	85	92	71	57	1288
EMERGENCY CALLOUT	0	14	0	13	19	102	69	9	3	88	16	0	332
MEETINGS	53	75	70	50	71	58	44	2	16	50	44	57	590
PARADES	45	0	0	0	0	59	0	135	0	0	9	0	248
SHOOTING	12	10	21	19	0	24	0	0	0	0	0	11	97
TRAINING	292	100	121	95	112	99	43	18	56	76	80	30	1122
RIOT SQUAD	0	0	0	0	0	0	29	0	0	24	0	0	53
CITY HALL													
Rec. & Serv. Department	61	73	34	30	0	5	0	0	6	0	27	31	267
City Council	0	0	0	0	0	0	0	0	0	0	0	0	0
PPD Special Attention	151	9	66	118	123	73	96	247	70	82	100	164	1299
SCHOOLS													
Athletic Events		20	0	0	22	14	0	0	209	375	541	204	1384
Other Events	23	11	42	18	24	33	20	0	2	6	29	10	218
RECRUITING	2	44	25	41	9.5	17	22	0	1	0	0	0	161.5
OTHERS	6	8	16	29	21	12	67	56	39	29	31	31	345
Monthly Totals	1,046	817	880	945	935	933	802	976	768	1,077	1,228	960	
											HOURS	11365	

**Parma Auxiliary Police
Individual Summary – Hours Worked – 2008**

Unit	Name	Hours	Unit	Name	Hours
1	901	Balasko, George J.	1019		
2	902	Boziak, Joseph E,	983		
3	903	Berzins, Ray	596.5		
4	905	Miluch, Steve	553.5		
5	906	Salem, Craig	205		
6	907	Smith, Bob	466.5		
7	908	Clark, John R.	298		
8	909	Vedouras, Tom J.	700		
9	920	Foust, Howard	142	* * AUX'S THAT LEFT THE UNIT * *	
10	922	Boardman, Steven	98	935	Barton, Tim 0
11	924	Neff, Eric	125	937	Leslie, Justin 0
12	925	Babej, Paul	160	974	Chan, Anthony 26
13	926	Schoening, Ron	266	946	Buettner, Robert 13
14	927	Koshel, James	96	970	Matis, Anthony 9
15	928	Lucas, Anthony J.	230	921	Lough, Paul 14
16	929	Marcus, Richard G.	167	904	Robinkoff, Rich 223
17	930	Henderson, Mark	165	952	Shepard, Robert 55
18	932	Mack, Bill	87	923	McDonald, Brian 35
19	933	Durden, Moses	127	971	Vance, David 90
20	934	Madej, Mike	137		
21	936	Kiehl, Nicolas	25		
22	937	Valliere, Joseph	68		
23	938	Higgins, Kyle	250		
24	942	Maloy, Chris	47		
25	943	Gemeiner, Brian	193		
26	947	Turner, Paul J.	177		
27	948	Gettel, Marcus	351		
28	950	Fields, Aaron	247		
29	951	Bart, Jason	161		
30	958	Lipp, Jeffery B.	269		
31	961	Keil, Gerald H.	293		
32	962	Vradi, Igor	153		
33	963	Ritondaro, Chris	89		
34	964	Spirakus, James	106		
35	966	Kish, Bob	241		
36	968	Hollo, John	453		
37	975	Kaman, Scott	189		
38	980	Audie, Eugene	253		
39	982	Bazdar, Marc	324		
40	984	Audie, David	389		
		Unit Totals	11364.5		

Goals for 2009

I have four tenants that I consider when working with the Auxiliary Police Unit. They are, good recruiting, good training, communication and discipline.

Before we can resume to recruit new members, we must get our training program back on track. In 2008 we suspended hiring new Auxiliary Officers because our training program was lagging behind. So our first goal in 2009 will be to get caught up on all our mandatory training. At this point we have 8 rookie Auxiliary Officers who need to complete FTO training. We hope to accomplish that by 31 March 2009. After that point we will strive to complete our training in a timely manner.

A goal for 2008 was to investigate the use of Taser's on the Auxiliary Police Unit. After 4 Auxiliary Officers were trained on the department Taser course, Safety Director Baeppler approved a pilot program of outfitting some Auxiliary Officers with Tasers. Thus a goal for 2009 will be to implement and evaluate this pilot program.

During the first quarter of the year, our Recruiting Committee will resume interviews, so that we can add good recruits to our unit. A continuing goal is to have 50 Auxiliary Officers on the unit.

Since 2006 one of our goals was to issue a new Kevlar vest to each Auxiliary Officer. By wearing the uniform, Auxiliary Officers have the same risk to life and limb as the Regular Officers. Kevlar vests have been documented to reduce injuries in many situations other than gunshots, such as traffic accidents. We were not able to accomplish this goal in 2008, but shall continue to strive for it.

By considering the four tenants listed above and achieving these goals we can assist the department in fulfilling Chief Hoffman's two priorities, the safety of the citizens and the safety of our officers.

Respectfully submitted,

Cdr. George J. Balasko
Auxiliary Police Unit Commander

**Parma Auxiliary Police
Financial – City Budget - 2008**

The following chart summarizes purchasing from our city budgets.

Account		Budget	Spent
Clothing Allowance	54027	\$ 16,200.00	\$ 16,135.97
Operating supplies	61004	\$ 2,305.12	\$ 2,287.65
Gasoline	61099	\$ -	\$ -
Travel for Training	62011	\$ 500.00	\$ 351.31
Rentals & Leases	62082	\$ 6,067.02	\$ 5,925.73
Training	62092	\$ -	\$ 0.00*
Totals		\$ 25,072.14	\$ 24,700.66

Training registration expenses were paid for by the Ohio Volunteer Peace Officers Association.

The members of the Auxiliary Police Unit donated 11,365 hours of their time to the department in 2008. This translates to approximately \$2.17 per man hour against our city budget expenditures.

Cdr. George J. Balasko #901
Auxiliary Police Unit Commander