

## **PARMA AUXILIARY POLICE Annual Report – 2006**

The members of the Parma Auxiliary Police Unit donated 10,806 hours of their time to the department in 2006. This is an 11.7% decrease from 2005. Part of this decrease can be attributed to fewer number of Auxiliary Officers on the unit during 2006. From our city budget, we spent approximately \$2.01 per man-hour donated to the unit. Depending on the database used, the total value of these hours to the city is between \$194,508 and \$270,150.

We started 2006 with 40 officers and ended the year with 33 officers. We had 17 Auxiliary Officers join or leave the unit during the course of the year. It is our immediate goal to recruit and keep 50 Auxiliary Officers, with a long term goal of 60 Auxiliary Officers. The Auxiliary Police Unit is called upon to do more and more each year, thus justifying the increase in membership.

Some of our accomplishments from 2006:

In October 2006 we completed a survey of all city streets looking for malfunctioning street lights and missing or faded street signs. We cataloged a total of 37 problems. A survey completed in February 2005 found 206 malfunctioning lights or missing street signs.

We supported three Sobriety Checkpoints held by the department in 2006. Auxiliary Officers make up about half the man power for each check point, allowing grants to pay for almost all the overtime required to run this detail.

We were called in for 11 Emergency Call Outs for a total of 208 man-hours. These details covered a range of issues from SWAT response, guarding fire scenes, responding to wires down due to bad weather, flooding that closed roads to name a few. Some of these call outs occur in the middle of the night, or last over many hours. Our text paging system has been an invaluable tool in responding to and filling the Emergency Call Outs.

We participated in several child identification clinics through the year. We provide fingerprint cards and safety tips to parents. Should a child become lost, parents will have a ready source of information to provide the police to start a search.

Fifteen Auxiliary Officers were on foot and cruiser patrol for Halloween to ensure a safe night for trick or treaters.

In November 2006, Auxiliary Officers were on patrol to issue Winter Parking Ban warnings to vehicles parked in violation. This two week grace period informs the residents of the parking ban, without penalty. Compliance with the winter parking ban, assists our service department with clearing the streets when the snow hits.

Our training program continues each month. We hold training at each of our monthly meetings, and hold separate larger training sessions as time and resources allow. Over half the unit is trained in CPR and how to use AED's.

First Energy conducted a "hot wire" training session covering downed wires for the Auxiliary Police Unit and several members of the Regular's B-Platoon. Considering the amount of downed wire calls we respond to, this training could save an officer's life. In December 2006, we responded to an Emergency Call Out that was right out of the First Energy training course. An untrained officer could have been seriously injured during the response.

Through the efforts of Sgt. Richard Robinkoff the Auxiliary Police Unit received two grants for equipment in 2006. The Parma Community General Hospital Foundation issued a grant for four new AED's. The Parma Police now have six AED's on Regular and Auxiliary Patrols. Wal-Mart Parmatown issued a \$1,000 grant that will be used for new flashlights. These lights are smaller and have a longer battery life.

The Auxiliary Police Unit has been recognized as a Certifying Organization for the President's Volunteer Service Award Program. In 2006, we issued 33 Presidential Volunteer Service Awards to Auxiliary Officers.

The Parma Auxiliary Police unit faced many challenges in 2006, and will face many more in 2007. We will continue to strive for improvement using good recruitment, extensive training, proper discipline, and through communication.

## **Parma Auxiliary Police Turnouts**

The Auxiliary Police Unit uses hours to measure our work load. With our database we can track this data. Each Auxiliary Officer must turn in a Monthly Activity Report (MAR) to track their turnouts. The unit summary can be found on page 6, and the individual summary can be found on page 7. Records for individual Auxiliary Officers can be found in appendix A.

The members of the Parma Auxiliary Police Unit continue to donate a great deal of time, working a variety of details. A summary of hours worked follows.

<b>Year</b>	<b>Total Hours</b>
1996	8,807
1997	11,042
1998	13,018
1999	12,251
2000	10,917
2001	10,922
2002	9,813
2003	10,716
2004	11,179
2005	12,236
2006	10,806

**Parma Auxiliary Police  
Types of Details Worked – 2006**

Administrative	Duties associated with running the unit, paperwork, phone calls, etc.
Church Details	Sunday church traffic details, church carnival, PSR classes
Cruiser Riding	Riding on patrol with Regular Officers, court time
Emergency Callout	Auxiliary Officers called in by the U.P. for urgent coverage (i.e. storms, fires, power outages, SWAT, etc.)
Meetings	Staff, General and Committee meetings
Parades	Memorial Day, Independence Day, etc.
Shooting	Annual firearms qualification, basic recruit training, practice sessions
Training	In-service and outside training classes
Riot Squad	Auxiliary Riot Squad (ARS) training and deployments
Rec. & Service Departments	Security or traffic control for various events (i.e. fireworks, Schaaf Community Center, etc.)
City Council	Special attention details at the request of City Council
PPD Special Attention	Details that assist the U.P. (i.e. winter parking ban warnings, special traffic details, etc.)
School Athletics	Parma City Schools athletic events, security
School events	Open Houses, PTA meetings, concerts, traffic and security
Recruiting	Time spent recruiting new Auxiliary Officers
Others	Funerals, etc.

**Parma Auxiliary Police  
Hours Worked History**

	Year 2006		Year 2005		Year 2004		Year 2003	
	Hours	Percent	Hours	Percent	Hours	Percent	Hours	Percent
Administrative	2,509	23.2%	3,494	28.6%	2,693	24.1%	2,334	21.8%
Church Details	1,054	9.8%	1,394	11.4%	1,698	15.2%	1,923	17.9%
Cruiser Riding	1,067	9.9%	828	6.8%	1,299	11.6%	516	4.8%
Emergency Callouts	208	1.9%	389	3.2%	387	3.5%	414	3.9%
Meetings	795	7.4%	1,176	9.6%	828	7.4%	755	7.0%
Parades	326	3.0%	274	2.2%	267	2.4%	329	3.1%
Shooting	123	1.1%	191	1.6%	63	0.6%	73	0.7%
Training	954	8.8%	990	8.1%	466	4.2%	700	6.5%
Riot Squad	76	0.7%	26	0.2%	207	1.9%	N/A	---
Rec. & Serv. Dept.	607	5.6%	927	7.6%	718	6.4%	611	5.7%
City Council	0	0.0%	20	0.2%	13	0.1%	0	0.0%
PPD Special Atten.	618	5.7%	250	2.0%	252	2.3%	447	4.2%
School Athletics	880	8.1%	1,061	8.7%	1,173	10.5%	1,443	13.5%
School Events	615	5.7%	630	5.1%	535	4.8%	336	3.1%
Recruiting	351	3.2%	*	---	*	---	*	----
Others	623	5.8%	586	4.8%	580	5.2%	835	7.8%
<b>Total</b>	<b>10,806</b>	<b>100.0%</b>	<b>12,236</b>	<b>100.0%</b>	<b>11,179</b>	<b>100.0%</b>	<b>10,716</b>	<b>100%</b>

\* = recruiting hours were not separated in previous years

**Parma Auxiliary Police  
Unit Summary – Hours Worked - 2006**

**NAME: Parma Auxiliary Police Unit      Year: 2006**

<b>Details</b>		<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	
ADMINSTRATIVE	Hours	239	255.5	209	246	277	212	251	159	163	171.5	170.5	155	<b>2508.5</b>
CHURCH DETAILS	Hours	68	81	73	77	99	86	73	83	113	79	119	103	<b>1054</b>
CRUISER RIDING	Hours	77	110	81	100	97	53	96	137	85	80	47	104	<b>1067</b>
EMERGENCY CALLOUT	Hours	16	18	4	8	3	4	95	0	57	0	0	3	<b>208</b>
MEETINGS	Hours	95	76	98	64	85	84	86	6	27	71	68	35	<b>795</b>
PARADES	Hours	49	0	0	0	0	123	0	71	0	71	12	0	<b>326</b>
SHOOTING	Hours	16	15.5	30	19	0	17	24	1	0	1	0	0	<b>123.5</b>
TRAINING	Hours	96	56	42	85	59	274	192	10	26	50	39	25	<b>954</b>
RIOT SQUAD	Hours	6	50	0	6	4	2	8	0	0	0	0	0	<b>76</b>
CITY HALL														
Rec. & Serv. Department	Hours	60	81	42	44	99	15	46	165	9	0	24	22	<b>607</b>
City Council	Hours	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>
PPD Special Attention	Hours	67	0	0	0	0	12	97	146	37	119	72	68	<b>618</b>
SCHOOLS														
Athletic Events	Hours		0	0	0	20	13	0	0	50	412	281	104	<b>880</b>
Other Events	Hours	51	24	27	82	25	51	116	104	25	85	17	8	<b>615</b>
RECRUITING	Hours	9	43	72	57	43	10	28	19	6	16	24	24	<b>351</b>
OTHERS	Hours	50	33	31	77	87	18	27	20	62	146	1	71	<b>623</b>
Monthly Totals	Hours	899	843	709	865	898	974	1,139	921	660	1,302	875	722	
										<b>TOTAL</b>	<b>HOURS</b>			<b>10806</b>



## **Goals for 2007**

I requested the members of the unit send in goals they would like to see in 2007. Here are their goals for the unit.

More training such as building searches, traffic stops (what to do when riding with a regular), daytime search and rescue.

More training in general

A more defined role for the Aux. Chaplain in the unit and the department.

A more uniformed presence in the department for the Aux. Chaplain.

Those are good ideas and we shall work toward making them happen. More training is always a good thing. A better trained more professional unit will be a greater asset to the department.

During times of crisis, a Chaplain can be a key member of the team that helps everyone get through the stress.

Good recruiting shall continue to be goal of our unit. With our ever increasing work load, we can easily justify having 50 Auxiliary Officers on the unit. That is our immediate goal, with a long term goal of 60 members. There are only so many hours a volunteer can donate. By having more good volunteers we will be able to have many hands to carry the load.

In 2006 one of our goals was to issue a new Kevlar vest to each Auxiliary Officer. By wearing the uniform, Auxiliary Officers have the same risk to life and limb as the Regular Officers. Kevlar vests have been documented to reduce injuries in many situations other than gunshots, such as traffic accidents. We were not able to accomplish this goal in 2006, but shall continue to strive for it.

The radios assigned to the Auxiliary Police Unit are 10 to 15 years old. We hope to work with the department to improve the equipment in this area.

By accomplishing all of these goals, it is our hope to make the Auxiliary Police Unit an even greater asset to the City of Parma.

Respectfully submitted,

Cdr. George J. Balasko  
Auxiliary Police Unit Commander

**Parma Auxiliary Police  
Financial – City Budget - 2006**

The following chart summarizes purchasing from our city budgets.

<b>Account</b>		<b>Budget</b>	<b>Spent</b>
Clothing Allowance	54027	\$ 13,792.00	\$ 13,734.00
Operating supplies	61004	\$ 1,250.00	\$ 1,227.77
Gasoline	61099	\$ 1,500.00	\$ 1,500.00
Travel for Training	62011	\$ 608.00	\$ 549.96
Rentals & Leases	62082	\$ 4,150.00	\$ 4,081.56
Training	62092	\$ 375.00	\$ 375.00
<b>Totals</b>		<b>\$ 21,675.00</b>	<b>\$ 21,468.29</b>

The members of the Auxiliary Police Unit donated 10,806 hours of their time to the department in 2006. This translates to approximately \$2.01 per man hour against our city budget.

Cdr. George J. Balasko #901  
Auxiliary Police Unit Commander